

Short Contract

A contract between Ribble Rivers Trust Limited

and

.....
.....
.....

for A wetland creation and watercourse de-culverting project at Haugh Field Farm, near Skipton

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Contract Data

The *Client* is
Name Ribble Rivers Trust Limited
Address c/o Heidelberg Materials, Ribblesdale Works, Clitheroe, Lancashire, BB7 4QF
Telephone 01200 444452
E-mail address adam@ribbletrust.com

The *works* are Haugh Field Farm Wetlands and De-culvert

The *site* is Haugh Field Farm

The *starting date* is 15th August 2024

The *completion date* is 27th September 2024

The *period for reply* is 1 weeks.

The *defects date* is 52 weeks after Completion.

The *defect correction period* is 4 weeks.

The *delay damages* are £0 per day.

The *assessment day* is the Last working day of each month.

The *retention* is 5 %.

Does the United Kingdom Housing Grants, Construction and Regeneration Act (1996) apply? Yes / ~~No~~ (delete as appropriate)

The *Adjudicator* is

Name To be selected by the President of the Institute of Civil Engineers

Address

Telephone Fax

E-mail address

Contract Data

The interest rate on late payment is 2% above Bank of England base rate per complete week of delay.

The *Contractor* is not liable to the *Client* for loss of or damage to the *Client's*

property in excess of £500,000 for any one event.

The *Client* provides this insurance None

The minimum amount of cover for the third insurance stated in the Insurance Table is £5,000,000

The *Adjudicator nominating body* is The President of the Institute of Civil Engineers

The *tribunal* is Litigation in the civil courts
N/A

If the *tribunal* is arbitration, the arbitration procedure is

The *conditions of contract* are the NEC3 Engineering and Construction Short Contract April 2013 and the following additional conditions

Z1.0 The *Contractor* submits the name of each proposed Subcontractor to the *Client* for acceptance. A reason for not accepting the Subcontractor is that their appointment will not allow the *Contractor* to Provide the Works. The *Contractor* does not appoint a proposed Subcontractor until the *Client* has accepted them.

Z2.0 The *Contractor* shall keep the *Client* indemnified against all liabilities, expenses, costs (including but not limited to any solicitors' or other professionals' costs and expenses), claims, damages and losses (including but not limited to any diminution in the value of the Landowner's interest in the Land and loss of amenity of the Land) suffered or incurred in connection with or arising from any breach of this Agreement, or negligent act or omission of the contractor or their respective workers, sub-contractors or agents or any other person on the Land with the authority of any of them.

Condition 60.1 (10) of the engineering and short contract is removed in its entirety and replaced by:

Z3.0 The *Contractor* is prevented by weather from carrying out all work on the *site* for periods of time, each at least one full working day, which are in total more than 50% of the total number of days between the *starting date* and the *completion date*. In assessing this event, only the working days which exceed this limit and on which work is prevented by no other cause are taken into account.

Contract Data

The Contractor's Offer

The Contractor is

Name

Address

.....

Telephone Fax

E-mail address

The percentage for overheads and profit added to the Defined Cost for people is %.

The percentage for overheads and profit added to other Defined Cost is %.

The Contractor offers to Provide the Works in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of contract*.

The offered total of the Prices is

Enter the total of the Prices from the Price List.

Signed on behalf of the Contractor

Name

Position

Signature Date

The Client's Acceptance

The Client accepts the Contractor's Offer to Provide the Works

Signed on behalf of the Client

Name

Position

Signature Date

Contract Data

Price List

Item number	Description	Unit	Quantity	Rate	Price
1	Groundworks				
2	Materials (excluding fencing and gravel)				
3	Fencing materials				
4	Fencing labour				
5	Supply and addition of river-washed gravel				
The total of the Prices					<input type="text"/>

Contract Data

Works Information

1 Description of the works

1.1 General

The works are to construct a number of new wetlands and de-culvert a watercourse, creating a new close-to-nature channel which will provide habitat for fish, invertebrates and macrophytes. The scheme as a whole is to provide multiple benefits for biodiversity, amenity, water quality and natural flood management. A new fence is to be erected around the scheme to exclude livestock and provide a buffer for the water habitats.

Primary Aim:

To create wetland habitat of different types, with multiple benefits i.e. for biodiversity, for water quality improvement, for natural flood management and for amenity. To de-culvert and re-meander a small watercourse to open up habitat to fish and invertebrates.

1.2 Project Details

1.2.1 *Description of the Works*

The works are to create a number of wetlands and to de-culvert and re-meander a section of watercourse.

The Client's key success criteria for this scheme are:

- Safe and timely completion of the proposed works.
- Minimum disturbance to wildlife and no pollution events.
- Minimum disturbance to the general public, local residents and businesses.
- Restoration of the site and access routes to the pre-works standard following completion.
- No damage to the landowner's property.

1.2.2 *Principal Features of the Works*

The principal features of the works are:

- Produce construction risk assessment and method statement which accord with the specification and constraints.
- Establish site access, a site compound and welfare facilities.
- Construction of Wetland 1 – a series of three wetland pools with shallow margins connected to the main watercourse, to engage during elevated flows.
- Construction of Wetland 2 – a number of shallow 'wader scrape' type wetlands which retain over-land flow and flood from the watercourse.
- Construction of Wetland 3 – a deep wildlife pond with use also as a natural swimming pool. Connected to the main channel via a piped inflow and a channel outfall.

- De-culvert the watercourse and re-meander the channel to create a more natural planform and cross sections.
- Installation of sediment mitigation measures throughout the works, and removal afterwards, as per the specification.
- Installation of fencing and gates around the works.
- Leaving the site in a neat, tidy and environmentally stable condition, and surrounding land and property (including access routes) in the same condition as pre-works.

1.2.3 Construction (Design and Management) regulations 2015

The project will fall under the requirements of the CDM regulations, however the need to notify the Health and Safety Executive will be reviewed once the *Contractor's* programme of works has been received. The *Client* shall assume the role of *Principal Designer* under the regulations. The *Contractor* shall assume the role of *Principal Contractor* and must provide method statements and risk assessments for the entire construction phase to the *Client* at least two weeks in advance of commencing works.

1.2.4 Access and Position of the Works

1. Access to the structure shall be from Haugh Field Farm, BD23 4EH - please see Site Access map.
2. Access must be maintained throughout for Haugh Field Farm both to their farm yard and surrounding buildings, and to all fields and farm tracks.
4. Position of works is as shown on Concept Design

1.3 Specification

1.3.1 Design Standards and Construction Specification

The Contractor shall produce a detailed method statement and risk assessment covering both temporary and permanent works. This shall be provided to the Client no later than two weeks before commencement on site.

The Contractor shall build the wetland to the approved design and the works shall not deviate from these plans without prior written approval.

The Contractor shall agree any alternative design with the Project Manager, who will in cooperation with the contractor subsequently secure relevant permissions. The Contractor shall provide as-built drawings to the Client for any elements of the works for which alternative designs have been agreed, or have otherwise deviated from the original design drawings.

The Contractor shall be deemed to have visited and examined the site and its surroundings prior to the submission of their Tender, and indicated on the local condition form enclosed, that should be returned with the tender submission.

1.3.2 Site Extent and Limitations on use

Extent of the Site

1. The extent of the site is shown on the Concept Design.

Limitations on use of the Site

1. For provision of the works

1.3.3 Contract Drawings

A list of contract drawings is available in Section 2 of this document.

1.3.4 Programme of Works

The Contractor shall submit a draft programme with the tender return, and any revisions as early as possible within the 14 days following the award of the Contract.

1.3.5 Site welfare facilities

Site welfare facilities shall be provided by the Contractor for the Contractor's personnel which as a minimum must comply with CDM regulations. Welfare facilities shall be made available to the Client, the Designer and other site visitors accompanied by them upon request.

1.3.6 Use of the Contractor's equipment

The Contractor shall provide, maintain and make available their instruments for the use of the Supervisor and their staff, and to provide support (e.g. chainman) as reasonably requested throughout the contract. The Contractor shall ensure that all survey, testing and measurement equipment is regularly checked and serviced by an approved agent and insured against loss or damage. Proof of their servicing record shall be made available to the Supervisor on request.

1.3.7 Protective Clothing, Footwear and Safety Helmets

The Contractor shall allow for providing all necessary protective clothing, protective footwear and safety helmets for visitors, including as a minimum the following:

1. High visibility waistcoats for visitors 2 no.
2. Hard hats for visitors 2 no.
3. Safety wellies for visitors 2 no.

1.3.8 Tidiness of Site

The Contractor shall ensure that no caravans or huts are brought on to the Site for use as sleeping accommodation except as may be approved by the Project Manager. The Contractor shall ensure that all workers (except security guards) leave the Site after each day. The Contractor shall obtain all necessary approvals and permissions required for site offices and accommodation.

The Contractor shall provide such sanitary equipment as may be considered necessary for the convenience of the workforce to avoid fouling the Site or surrounding land. All sanitary equipment shall be regularly cleaned and properly maintained.

The Contractor shall instruct all persons engaged on the Site to use the sanitary equipment provided. Any person found disobeying this instruction is guilty of misconduct and may be instantly dismissed from the Site by the Supervisor.

Fires shall not be permitted.

In order to minimise the compensation payments paid and to reduce the impact of the temporary works the Contractor shall clear the Site and remove all site offices and accommodation as soon as is practicable after completion of the Works.

Where existing or diverted footpaths bound or cross the site the Contractor shall ensure adequate fencing and signage are provided and maintained.

1.3.8 Services

The Client has conducted searches on services in the area and these are provided with the tender documentation. Additional service checks may be required prior to or during the construction phase.

1.3.9 Temporary Fencing

The Contractor shall erect temporary fencing around any active sites of work, any machinery or equipment left unattended and any open excavations. Typical fence details are as follows:

- The Contractor's temporary fencing shall be to BS EN 1722-18.
- The Contractor's temporary gates shall be of similar construction to the adjacent temporary fencing.

The Contractor shall provide, maintain and afterwards remove all temporary fencing. The fencing shall be erected prior to the commencement of other work and shall be maintained in position during the construction period.

During periods when construction work is not in progress i.e. nights/weekends, all excavation and working areas shall be adequately protected and signposted to ensure the safety of the general public.

The Contractor must adequately address the issue of trespassers, particularly children during weekends and Summer Holidays in the Health and Safety Plan to minimise the risk of injury.

1.3.10 Emergency Arrangements

The contractor is to develop an Emergency Contact List and provide to the Client. This shall include the names of at least two responsible representatives of the Contractor and the telephone numbers at which they can be contacted at all times outside normal working hours.

To ensure assistance in the event of flooding is available the Contractor must have procedures in place and agreed with the Client before any works can take place. The procedures will ensure availability of critical personnel from the Contractor 24hrs a day and any day for the duration of the Works.

1.3.11 Fire Precautions

The Contractor shall provide and maintain throughout the site such fire-fighting precautions as are necessary to provide a safe environment and to satisfy the requirements of all relevant fire regulations.

The Contractor shall only store petroleum spirits, within the meaning of the Petroleum Consolidation Act 1927, on the site or adjacent land with the acceptance of the Supervisor. The Contractor shall obtain the necessary licenses under the aforementioned Act.

The Contractor shall ensure that their arrangements for the storage of compressed air containers conform with statutory regulations and to the requirements of the local Fire Officer.

The Contractor shall ensure that all boilers fired with coal, coke, wood or other solid fuel have efficient spark arrestors and have ash pans of approved form and type which prevent the escape of live ashes and cinders.

The Contractor shall not use any electricity, gas, or oil heaters that have exposed heating coils, elements or burners.

1.3.12 Noise and Vibrations

The Contractor shall ensure that the 'best practicable means' as defined in the Control of Pollution Act 1994, are employed to minimise the noise and vibration resulting from their operations and shall comply with the recommendations and requirements of the following documents.

1. Health and Safety at Work Act 1974.
2. BS 5228 Code of Practice for Noise Control on Construction and Demolition Sites.

3. Department of Employment Code of Practice for Reducing the Exposure of Employed Persons to Noise.
4. Joint Circular from the Department of the Environment (Nr 10/73) and the Welsh Office (Nr 16/73) of 19 January 1973 - Planning and Noise.
5. ISO 1994 (1971) Assessment of noise with respect to community response.

In particular the Contractor shall ensure that:

1. All vehicles, plant and machinery used during the operations shall be fitted with effective exhaust silencers and that all parts of such vehicles, plant or machinery shall be maintained in good repair and in accordance with the manufacturers' instructions, and shall be so operated so as to minimise noise emissions;
2. Only 'sound reduced' compressors or other alternatives approved by the Supervisor shall be used, and any equipment or panel fitted by the manufacturer for the purpose of the reduction of noise shall be maintained and operated so as to minimise noise;
3. Any pneumatic operated percussive tools shall be fitted with approved mufflers or silencers which shall be all kept in good repair;
4. Any machinery which is in intermittent use shall be shut down in intervening periods of non-use or where this is impractical shall be throttled back to a minimum;
5. Stationary plant, e.g. pumps, compressors, generators, shall be situated as far as possible from residential property and acoustic screens erected if required by the Supervisor. Other plant and machinery shall be screened if necessary;
6. That as far as practicable their operations shall be not so noisy as to be a danger to those on or about the works or to be a nuisance to the neighbourhood.

Without prejudice to the generality of the foregoing the "neighbourhood noise" as measured at a point 1 m from the façade of the noise sensitive buildings, as defined below, shall not exceed an equivalent continuous sound level (LEQ) of:

- a. 70 dB(a) between the hours of 08.00 and 18.00 subject to an overall maximum permitted level of 85 dB(a) LEQ for any five minute period.
- b. 50 dB(a) between the hours of 18.00 and 22.00, subject to an overall maximum permitted level of 55 dB(a) (LEQ) for any five minute period.
- c. 40 dB(a) between the hours of 22.00 and 08.00, subject to an overall maximum permitted level of 45 dB(a) (LEQ) for any five minute period.
- d. 50 dB(a) on Saturdays between the hours of 13.00 and 18.00 subject to an overall maximum permitted level of 55 dB(a) (LEQ) for any five minute period.
- e. 50 dB(a) on Sundays between the hours of 08.00 and 18.00 subject to an overall maximum permitted level of 55 dB(a) (LEQ) for any five minute period.
- f. 40 dB(a) on Sundays between the hours of 18.00 and 22.00 subject to an overall maximum permitted level of 45 dB(a) (LEQ) for any five minute period

1.3.13 Pollution Control

The Contractor shall comply with all relevant environmental legislation and with the Environment Agency's "Pollution prevention for businesses" guidance.

The contractor shall be liable for any prosecutions and costs associated with non-compliance with or breaches of legislation, including any charges in respect of pollution of controlled waters, destruction or disruption of fishing interests or local authority or private interest due to their activities

Advice on environmental protection should be sought from the Environment Agency's local Environment Protection officers based at Environment Agency, Lutra House, Dodd Way, Preston, PR5 8BX, Tel: 0370 8506506

1.3.14 Topographical Survey and Setting Out

Existing topographical survey data of the site is being obtained and will be provided to the Contractor. No warranty is given as to the accuracy of the survey and the Contractor should satisfy himself of the adequacy and accuracy of the data.

1.3.15 Quality Management System

The quality management system shall be described in a Quality Plan that shall be submitted to the Client for their acceptance.

The Quality Plan shall cover the following items:

1. Contractor's site organisation and management
2. Contractor's method statements and construction procedures
3. Contractor's construction quality control
4. Contractor's suppliers and sub contractor's details

Item 1 of the Quality Plan shall be submitted to the Client for their acceptance not less than 7 days after the award of the Contract. The Contractor shall submit other parts of the Quality Plan prior to commencement of any related work or activity and to a programme included in item (i).

1.3.16 Traffic Management

Traffic management for the public highway, if required, to be organised by the Contractor

1.3.17 Discharge Consents

The Contractor shall obtain consent to discharge water under the provisions for Pollution Control in accordance with the Water Resources Act 1991, where required. Trade Effluent consent for discharges to public sewer may also be required under the Water Industry Act 1989 and such should be sought by the Contractor from the sewerage undertaker where required.

1.3.18 Third Party Permits to Work

The Contractor shall confirm the existence of any permit to work system in place on any private site entered. The Contractor shall conform to any permit to work system in place on any site under private ownership. No construction activities shall be undertaken without the necessary permit. The works shall not impede land drainage adjacent to the Works.

1.3.19 Temporary Works Consent

Ordinary Watercourse Consent has been applied for by the Client.

1.3.20 Site Establishment

The Contractor shall be responsible for the provision of all temporary fencing and gates to the working areas, to ensure the protection of equipment, materials, operatives, disturbance to adjacent land/vegetation, prevention of vandalism and public hazard. Temporary fencing and gates are to be agreed with landowners and shall also be sufficient to discharge the Contractor's obligations under the contract and health and safety legislation. The Contractor shall provide all the necessary signs and barriers.

A formal notice of intention to commence the works will be given by the Client, to owners and occupiers of all the land as designated by the working areas shown on the supplied drawings. The notice shall be as long as is reasonably practicable and will not normally be given less than 14 days before entry, other than in an emergency. To this effect the Contractor will be required to give the Client 4 weeks notice of their intention to commence construction works.

All access is to be via the routes as agreed with the site owners and contractors at least 2 weeks in advance of commencement of works.

If the Contractor wishes to use any site for their compound or use additional land they shall gain approval of landowner/occupier and relevant authority and pay all associated land compensation costs.

The Contractor shall ensure that continued unhindered access is provided to the landowners and occupiers at all times. The Contractor shall obtain any additional approvals from the relevant landowners, LPA and Local Highway Authority for these points and incorporate any specific requirements as necessary. If temporary access points are not acceptable the Contractor shall at their own cost provide alternative access points.

All access routes, footpaths, working areas, site compounds, roads etc affected by the works shall be reinstated to their original state or to the requirements of the landowners/ occupiers and/or the relevant Authority.

All delivery vehicles supplying the site should be scheduled to miss the peak usage times of the surrounding roads.

Wheel wash facilities should be supplied at all access points to the working areas, where they meet public and private roads.

1.3.21 Landscape Works

As specified on drawings

1.3.23 Environmental Issues

The Contractor shall minimise the disturbance to the local communities by adopting appropriate construction methods and practices to reduce, as far as is reasonably practical, the impacts on the local people during the Works of noise, dust, severance, traffic and visual intrusion.

If changes to the scheme are proposed during construction, the Contractor will complete a variation register to record details of the changes and environmental implications.

This will entail the following actions:

- Communicate as early as possible to all who need to know that a change is proposed, identifying who requested the change and why it was requested;
- Establish the environmental implications of the change;
- If adverse environmental implications are identified, consider alternative options to the proposed change;
- Notify key consultees of the change;
- Seek acceptance from the Project Manager;
- Seek approval from the authorities where consents are required;
- Issue the approved, up to date Environmental Variation Register to all appropriate personnel.

Contractors planning to use plant that has been used within another watercourse must comply with the Environment Agency guidelines for avoidance of introducing and spreading invasive species, particularly non-native crayfish, Japanese knotweed, giant hogweed and Himalayan Balsam.

1.3.24 Working Hours

Normal working hours shall be defined as:

Monday to Friday between 0800 and 1700

Saturday between 0900 and 1700 but only via approval from the Project Manager

No work shall be executed outside of these times or on Sundays and Public Holidays without the prior written acceptance of the Project Manager. Such acceptance will be influenced by the time of sunset, anticipated noise, odour and artificial light emissions from the Works, use of public roads and any other considerations that could cause disturbance to members of the public. The Contractor shall

be responsible for complying with any further constraints on working hours set out in the planning approval.

1.3.28 Ground and Soils Investigation

The Client has undertaken a visual inspection of the weir and the assessment is that the scheme is viable and that ground and soil conditions of the weir are not going to pose significant problems, and allow for the demolition of the proposed structure. The contractor should undertake some ground investigation prior to construction to satisfy themselves of the local conditions.

1.3.29 Risk Management

The whole team (Client, Project Manager, Contractor, Supervisor, Contractor's Designer, Contractor's Sub-Contractors, and Contractor's Suppliers) should be concerned with risk management. 'Risk Management' is traditionally accepted as being most appropriate for use on "high risk" projects. However, for the Client and the Client's supply chain it is a relevant approach for all projects. Traditionally Risk Management has been applied instinctively with risks remaining implicit and managed by judgement informed by experience. The Contract requires systematic risk management to help:

- Identify, assess, and prioritise risks and opportunities
- Make risks explicit
- Focus on the major risks
- Make informed decisions about the provision for adversity
- Minimise potential damage
- Maximise potential opportunities
- Clarify role of the whole team
- Minimise uncertainty on projects
- Improve decision-making
- Contribute to better briefing of the team

The Contract requires the development and maintenance of a risk register.

The transfer, mitigation, spreading, or acceptance of risks is not an abrogation on the part of any of the parties. Systematic risk management is required to ensure all parties are aware of all the risk. The occurrences of risk will damage the changes of ultimate contract success, irrespective of the fact that that risk hazard has been transferred.

Risk Management is an ongoing management process, which will tune itself to the project situation, staff and processes. The following Risk Management Process is proposed:

- Whole Team Buy-In

The whole project team must understand the objectives and benefits of Risk Management and support its application.

- Develop a risk register

The risk register is a critical document within which a comprehensive list of significant risks are recorded, along with the benefits and adversities associated with them.

- Monitor risk continuously

The risk register provides a formal log for the whole team and the project. Risks may need to be added to or subtracted from the register as experience grows.

The whole team is to establish its own risk management processes at the risk management workshop for the scheme. The Contractor shall develop, maintain, update and report a Contract risk register.

1.3.30 Use of Recycled Materials

The Contractor shall prepare and demonstrate compliance with a spoil plan and a waste minimisation plan. The spoil plan shall be based upon the recommendations of CIRIA Report 179:1997.

1.3.31 Progress Photographs

The Contractor shall provide a set of digital images of each progress photograph at weekly intervals to the Supervisor. The positions and timing of the progress photographs shall clearly indicate daily progress at all active sites.

1.3.32 Use of Part of the Works by the Client before Completion

Where the Client uses any part of the works prior to completion, the Client shall not be obliged to take over the relevant part of the works before completion has been certified.

1.3.33 Maintenance Management Plan

All maintenance requirements to be identified on as built drawings and provided to the Client

1.3.34 Handover and Training

To ensure that the Client's operations staff are fully conversant with the scheme before handover, a structured handover process is required. This shall include the maintenance management plan defined in the preceding clause.

The Contractor shall submit a handover plan to the Project Manager at least six weeks prior to the anticipated completion date. This shall comprise:

- The maintenance management plan
- Health and safety information
- As built drawings

1.3.35 Public Relations

• The Client will be responsible for primary public relations, but the Contractor will provide support as needed, and contractor staff must conduct themselves in a suitable manner reflecting the high public usage of surrounding land during the duration of the works. The contractor must set out in their Public Interface Plan, how they will manage day to day public interactions on site.

1.3.36 Completion

In determining the date of Completion as set out in clause 30.2 of the conditions of contract, the Project Manager shall require, amongst other things, the following items to be completed:

- All activity completion certificates to be completed and endorsed by the Supervisor including provision of all quality assurance documentation
- All documentation such as as-built drawings, operation and maintenance manuals and health and safety file to be completed to the satisfaction of the Client.

1.3.37 Use of Sustainable Resources

The Contractor shall use best endeavours to use sustainable resources in the works.

1.3.38 Joint Inspection of Properties

The Contractor, Land Agent and the Project Manager shall arrange to inspect all third party properties that could be affected by construction activities. The properties to be inspected will include roads. This inspection is carried out at least one week before work is planned to commence on the working areas near these properties. The arrangement for the inspection and notification of third party property owners is the responsibility of the Contractor. The land owner estates officer must be present during any joint inspections. The Project Manager is given at least two weeks notice of the intended date for the inspection. Any interested insurance companies are also advised of the intended inspection and given the opportunity to attend. The Client makes a detailed record of the inspection in textual and photographic form as appropriate. The Client compiles the records and provides copies of the agreed records to the Contractor, to the third party property owners (as appropriate) and to the insurance companies (as requested).

1.3.39 Third Party Agreements

The Contractor provides the Project Manager with a copy of all third party agreements that have relevance to the Contractor's obligations to provide the works.

1.3.40 Vibration, Traffic Management and Other Records

The Contractor keeps a record of all construction activities that could give rise to third party claims. These records shall include details of ground vibrations during piling or similar activities, road closures and obstructions, spillage of construction materials outside the Site, other off site accidents, movement of heavy or wide vehicles, emission of odours and any other activity or event that might give cause for complaint.

1.3.41 Prompt Attention to Complaints or Causes for Complaints

The Contractor takes immediate steps to eliminate the source or cause of an event that results in, or could result in, justifiable third party claims for compensation. The Project Manager is fully informed of any such complaint and of actions taken to eliminate the cause of the complaint, or to mitigate the effects of the event.

2 Drawings

Drawing number	Revision	Title
Haugh Field Farm Concept Design	B	

Contract Data

Works Information

3 Specifications

Title	Date or revision	Tick if publicly available
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See 'Additional Specifications and Desired Outcomes For Haugh Field Farm De-culvert and Wetland Creation'

4 Constraints on how the Contractor Provides the Works

The contractor must carry out the works when ground conditions and water levels are suitable. The works are to be carried out, or at least substantially completed in 2024, with late summer being the intended construction period.

Any timber used must be FSC or PEFC certified.

The Contractor must keep open all roads and main through-routes for pedestrians throughout the works and manage public safety appropriately to enable this to happen.

The Contractor must keep the site tidy and remove all construction-related waste and litter.

Contract Data

Works Information

5 Requirements for the programme

The Contractor should submit a programme to the Client with their tender submission. The programme shall be a bar/Gantt chart including, as a minimum, the following information:

- The starting date
- The completion date
- The Contractor’s planned completion
- The periods for undertaking main activities
- Any other key dates

The Contractor will submit a revised programme when instructed to by the Client or when the Contractor chooses to.

6 Services and other things provided by the *Client*

Item	Date by which it will be provided
Services (Electricity, Gas, Water, Telecoms) as maps.	With tender documents
.....

Contract Data

Site Information

Please see site plan